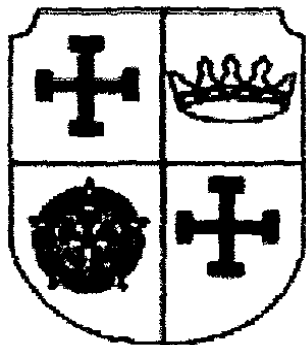


# WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton  
Clerk to the Parish Council  
309 Browndge Rd,  
Bamber Bridge,  
PR5 6UU  
Tel: 01772 304841  
[www.whittlelewoodsparishcouncil.org.uk](http://www.whittlelewoodsparishcouncil.org.uk)  
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5<sup>th</sup> December 2022

## Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 12<sup>th</sup> December 2022, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

## Agenda

*Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting.*

*Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.*

## Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

## Visitors or Comments / Issues.

Please contact the Clerk on [clerk@whittlelewoodsparishcouncil.org.uk](mailto:clerk@whittlelewoodsparishcouncil.org.uk), or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

## Whittle-le-Woods Parish Council Meeting Monday 12<sup>th</sup> December 2022

Apologies:

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Planning Matters

### New

233 Town Lane Whittle-Le-Woods Chorley PR6 8AJ

Addition of a first floor to existing bungalow

Reference 22/01190/FULHH | Alternative Reference PP-11698787

Application Validated Wed 16 Nov 2022 | Status Awaiting decision

*The Parish Council note that this application may be subject to the 70% volume rule regarding building in rural areas. As this site is in the green belt and the neighbouring residential properties are bungalows, the street scene is affected.*

*The Parish Council also wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.*

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Notification of a proposed single storey rear extension measuring 4.02m, with eaves height of 2.5m, and a maximum height of 3.48m (following demolition of existing extension)

Ref. No: 22/01214/PDE | Received: Thu 24 Nov 2022 | Validated: Thu 24 Nov 2022 | Status:

Awaiting decision

*No comment required from Parish Council*

Royle Shaw Hill Whittle-Le-Woods Chorley PR6 7PP

Application for works to a protected tree - Chorley BC TPO 10 (Whittle-le-Woods) 2009: T2

Cypress - Fell

Ref. No: 22/01191/TPO | Received: Wed 16 Nov 2022 | Validated: Wed 23 Nov 2022 | Status:

Awaiting decision

*Passed to Tree Warden*

16 Olive Close Whittle-Le-Woods Chorley PR6 7HR

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Oak T4 -

Pruning of overhanging branches to provide 1.5 metres clearance from house, conservatory and garage

Ref. No: 22/01112/TPO | Received: Thu 20 Oct 2022 | Validated: Thu 03 Nov 2022 | Status:

Awaiting decision

*Passed to Tree Warden*

Land 75M South East Of 33 Town Lane Whittle-Le-Woods

Outline planning application for the construction of up to 250 dwellings and associated infrastructure (including 30% affordable housing) with all matters reserved aside from the access from Town Lane (resubmission of application ref. 20/01347/OUTMAJ)

Reference: 22/01142/OUTMAJ

*The Parish Council Response was submitted to Chorley Planning Authority on Monday 5<sup>th</sup> December (following an agreed extension for consultation) The response and appendix (DTPC Report) are attached.*

#### Granted

20 Paradise Close Whittle-Le-Woods Chorley PR6 7TW

Replacement and raising of roof, rear dormer, front roof lights and changes to first floor windows

Ref. No: 22/01089/FULHH | Received: Thu 13 Oct 2022 | Validated: Thu 13 Oct 2022 | Status:

Granted

8 Snape Drive Whittle-Le-Woods Chorley PR6 7FY

Application for a certificate of lawfulness for a proposed single storey rear extension

Ref. No: 22/01036/CLPUD | Received: Sat 01 Oct 2022 | Validated: Mon 03 Oct 2022 | Status:

Granted

11 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: T1

Sycamore - Crown thin up to 10%; T2 Lime - Crown thin up to 10%; T3 Lime - 1 metre reduction of branches overhanging roof; T4 Lime - 1 metre reduction of branches overhanging roof; and T5 Sycamore - 1 metre reduction of branches overhanging roof

Ref. No: 22/01005/TPO | Received: Fri 23 Sep 2022 | Validated: Thu 29 Sep 2022 | Status:

Granted

Leyland Leisure Sales Trailer Centre 314 - 316 Preston Road Whittle-Le-Woods Chorley PR6 7HZ

Section 73 application to vary condition nos. 3 (approved plans), 4 (facing and roofing materials) and 5 (boundary fence details) of planning permission ref: 21/00579/FUL (Demolition of two workshops and erection of an extension to the main building to create new workshop areas) to increase the depth of the approved extension

Ref. No: 22/00967/FUL | Received: Thu 08 Sep 2022 | Validated: Thu 08 Sep 2022 | Status:

Granted

27 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: T6

Sycamore - Crown reduction of up to 2 metres

Ref. No: 22/00966/TPO | Received: Wed 07 Sep 2022 | Validated: Wed 14 Sep 2022 | Status:

Granted

Disused Pillbox At Junction With Magill Close Berry Avenue Whittle-Le-Woods

Application to discharge conditions no.5 (details of bricks and lime-based mortar specification) and no.6 (schedule of photographic recording) of listed building consent ref: 22/00027/LBC (Application for listed building consent for repair works to listed Bofors gun emplacement and attached pillbox)

Ref. No: 22/00785/DIS | Received: Wed 20 Jul 2022 | Validated: Wed 20 Jul 2022 | Status: Granted

Brown Hill Farm Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR

Outline application with all matters reserved for the replacement of stables with a dwelling

Ref. No: 21/00959/OUT | Received: Wed 04 Aug 2021 | Validated: Wed 04 Aug 2021 | Status: Granted

6 Burghfield Drive Buckshaw Village Chorley PR7 7FN

Installation of 2.2m high fence to side boundary (retrospective)

Ref. No: 21/00584/FULHH | Received: Mon 10 May 2021 | Validated: Wed 26 May 2021 | Status: Granted

2 Cliffe Drive Whittle-Le-Woods Chorley PR6 7HT

Erection of detached dwellinghouse and garage, following the demolition of the existing garage

Ref. No: 21/00025/FUL | Received: Wed 13 Jan 2021 | Validated: Fri 19 Feb 2021 | Status: Granted

Other

NA

## 6. Matters Arising

Cllr Bell and Clerk Eileen Whiteford retirement from the Whittle-le-Woods and Clayton-le-Woods War Memorial Committee, effective 31/12/2022. A replacement Parish Councillor will be needed for the Committee – Cllr Bell

Budget planning meeting – date to be arranged

Staffing Committee Meeting – date to be arranged

## 7. Clerks Update

Christmas 2022

The event went ahead on Sunday 4<sup>th</sup> December and was very well attended this year.

Removal of tree and lights week commencing 2<sup>nd</sup> January 2023

## 8. Accounts

### Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-092	Easy Websites	Monthly payment	-£27.60
bacs	22/23-093	Employee 1	December Salary	-£762.98
bacs	22/23-094	Employee 2	December Salary	-£461.13
dd	22/23-095	LLC Pension	Pension payment December	-£388.08
bacs	22/23-096	DTPC Consultants	Town Lane Planning application	-£1,260.00
bacs	22/23-097	ALCC	Annual Subscription (half payment)	-£21.43
bacs	22/23-098	SLCC	Annual Subscription (half payment)	-£101.14
bacs	22/23-099	Stately Lighting	Christmas Tree Lights	-£990.00
bacs	22/23-100	Chorley Silver Band	Christmas Light switch on	-£150.00
bacs	22/23-101	Peter Higham	Christmas Light switch on refreshments	-£280.03
bacs	22/23-102	David Hull	Invoice 3 of 4	-£924.00
bacs	22/23-103	WLW Playing Field	Signs (CIL)	-£191.10
bacs	22/23-104	Town Centre Trees	3 x Christmas Trees	-£240.00
bacs	22/23-105	Expenses	Clerk Expenses Dec 22	-£226.21
bacs	22/23-106	Volunteers	Gift cards for Volunteers	-£60.00

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

## 9. Any Other Business

Venue for next meeting

## 10. Confidential Items

Removed

Payments & Receipts

<b>Whittle-le-Woods Parish Council</b>								
<b>Accounts for 2022 / 23</b>								
<b>Date</b>	<b>Minute ref</b>	<b>Receipt / Payment</b>	<b>Ref</b>	<b>R</b>	<b>JV</b>	<b>Payee</b>	<b>Detail</b>	<b>Total</b>
01/11/2022		Payment	dd		22/23-092	Easy Websites	Monthly payment	-£ 27.60
28/11/2022		Payment	bacs		22/23-093	Employee 1	December Salary	-£ 762.98
28/11/2022		Payment	bacs		22/23-094	Employee 2	December Salary	-£ 461.13
17/11/2022		Payment	dd		22/23-095	LLC Pension	Pension payment December	-£ 388.08
17/11/2022		Payment	bacs		22/23-096	DTPC Consultants	Town Lane Planning application	-£ 1,260.00
12/12/2022		Payment	bacs		22/23-097	ALCC	Annual Subscription (half payment)	-£ 21.43
12/12/2022		Payment	bacs		22/23-098	SLCC	Annual Subscription (half payment)	-£ 101.14
12/12/2022		Payment	bacs		22/23-099	Stately Lighting	Christmas Tree Lights	-£ 990.00
12/12/2022		Payment	bacs		22/23-100	Chorley Silver Band	Christmas Light switch on	-£ 150.00
12/12/2022		Payment	bacs		22/23-101	Peter Higham	Christmas Light switch on refreshments	-£ 280.03
12/12/2022		Payment	bacs		22/23-102	David Hull	Invoice 3 of 4	-£ 924.00
12/12/2022		Payment	bacs		22/23-103	WLW Playing Field	Signs (CIL)	-£ 191.10
<b>December Totals</b>								<b>-£5,557.49</b>

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£513.00	-£145.57				-£5,263.69	£3,406.31
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£2,926.70	£28,619.30	£0.00				£34,166.00	£34,166.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,558.43	-£1,668.63	-£1,612.19				-£17,331.17	£6,668.83
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00				-£2,519.98	£2,520.02
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	-£100.00	-£16.96	-£924.00				-£4,124.11	£14,125.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00	£0.00				-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00	-£1,050.00				-£8,347.65	£4,752.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				-£145.25	£2,354.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,255.03				-£1,255.03	£2,244.97
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£158.39	£0.00				£392.01	£392.01
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£107.79	-£411.45				-£3,517.78	-£3,517.78
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00					£0.00	£0.00
<b>Total Receipt</b>		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00	£34,558.01	£34,558.01
<b>Total Payments</b>	<b>£78,060.00</b>	<b>-£3,907.78</b>	<b>-£5,597.69</b>	<b>-£5,769.00</b>	<b>-£8,887.18</b>	<b>-£3,775.74</b>	<b>-£6,801.62</b>	<b>-£2,761.03</b>	<b>-£2,306.38</b>	<b>-£5,398.24</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>-£43,804.38</b>	<b>£34,255.62</b>
CIL Payment		-£2,450.00	-£2,779.75	-£629.57				-£3,500.00		-£499.00	-£159.25			-£10,017.57	-£10,017.57
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47					£1,328.91						£180,160.33	£163,366.38
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
<b>Summary of bank accounts</b>				<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26	£591.06			
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02	£273,707.32			
<b>Total bank account balance</b>				<b>£224,800.23</b>	<b>£277,527.79</b>	<b>£274,721.99</b>	<b>£270,310.78</b>	<b>£260,698.56</b>	<b>£258,032.35</b>	<b>£249,988.14</b>	<b>£250,238.28</b>	<b>£274,298.38</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	-£159.25	£0.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,761.03	-£2,306.38	-£5,398.24	£0.00	£0.00	£0.00
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00
Unpresented Payments															
Unpresented Receipts				£59,070.00											
<b>Balance at month end</b>				<b>£277,527.79</b>	<b>£276,521.99</b>	<b>£268,510.78</b>	<b>£261,444.65</b>	<b>£256,986.26</b>	<b>£248,291.76</b>	<b>£251,563.95</b>	<b>£276,210.59</b>	<b>£268,740.89</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>